

Report of Head of Scrutiny and Member Development

Report to Scrutiny Board (Adult Social Services, Public Health, NHS)

Date: 28 June 2016

Subject: Sources of work for the Scrutiny Board

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. Scrutiny Boards are responsible for ensuring that items of scrutiny work come from a strategic approach as well as a need to challenge service performance and respond to issues of high public interest.
2. The vision for Scrutiny, agreed by full Council on 21st May 2015 (Appendix 1) also recognises that resources to support the Scrutiny function are, (like all other Council functions), under considerable pressure and that requests from Scrutiny Boards cannot always be met. Consequently, when establishing their work programmes Scrutiny Boards should:
 - Ensure any Scrutiny undertaken has clarity and focus of purpose and will add value and can be delivered within an agreed time frame;
 - Avoid pure “information items” except where that information is being received as part of a policy/scrutiny review;
 - Seek the advice of the Scrutiny officer, the relevant Director and Executive Member about available resources;
 - Avoid duplication by having a full appreciation of any existing forums already having oversight of, or monitoring a particular issue;
 - Balanced in terms of the workload across the Scrutiny Boards and as to the type of Scrutiny taking place;
 - Remain sufficiently flexible to enable the consideration of urgent matters that may arise during the year.

3. This report provides information and guidance on potential sources of work and areas of priority within the Board's terms of reference. In consultation with the relevant Directors and Executive Board Members, the Scrutiny Board is requested to consider areas of Scrutiny for the forthcoming municipal year.
4. The Executive Board Member for Health, Wellbeing and Adults, the Director of Adult Social Services and the Director of Public Health have each been invited to the meeting to help inform the Scrutiny Board's discussions. Representatives from Leeds three Clinical Commissioning Groups (CCGs) have also been invited to attend the meeting.

Recommendations

5. Members are requested to;
 - Use the attached information and the discussion with those present at the meeting to draw up a list of areas for potential Scrutiny for the forthcoming municipal year.
 - Request that, in line with the agreed Vision for Scrutiny, the Chair and the Scrutiny Officer consult with the relevant Directors and Executive Board Member regarding resources and report back to the next meeting with a draft work programme.

1.0 Purpose of this report

- 1.1 To assist the Scrutiny Board in effectively managing its workload for the forthcoming municipal year, this report provides information and guidance on potential sources of work and areas of priority within the Board's terms of reference.

2.0 Background information

- 2.1 Scrutiny Boards are responsible for ensuring that items of scrutiny work come from a strategic approach as well as a need to challenge service performance and respond to issues of high public interest.

3.0 Main issues

Best Council Plan

- 3.1 A refresh of the Best Council Plan was agreed at Executive Board in February 2016 to reflect the significant changes to the context in which the council is working. The resulting 'Best Council Plan – Summary' is attached as Appendix 2.

Leeds' Joint Health and Wellbeing Strategy (2016 – 2021)

- 3.2 As set out within its terms of reference, this Scrutiny Board is authorised to review or scrutinise the performance of such Trust/ Partnership Boards as fall within its remit. The Health and Wellbeing Board is the main Partnership Board within the Scrutiny Board's remit and the Scrutiny Board may wish to review areas of performance and progress against specific outcome and priority areas detailed in the Leeds' Joint Health and Wellbeing Strategy (JHWS) (2016-2021) – attached at Appendix 3.
- 3.3 In determining items of scrutiny work and activity, the Scrutiny Board is encouraged to explore how it can add value to the work of the Health and Wellbeing Board in delivering the priorities identifies in the JHWS (2016-2021) in addition to acting as a 'critical friend' to the Health and Wellbeing Board.

Scrutiny of the NHS

- 3.4 The Scrutiny Board is also tasked with discharging the Council's health scrutiny function (as set out in its terms of reference). This includes being consulted on (and responding to) any proposed substantial changes and/or developments of local NHS services. Proposals to consider NHS service changes are detailed elsewhere on the agenda.
- 3.5 However, the Scrutiny Board may also review and scrutinise any matter relating to the planning, provision and operation of the health services in its area.

Areas of Scrutiny work brought forward from the previous year

- 3.6 Throughout the previous municipal year (2015/16), the Scrutiny Board (Health and Wellbeing and Adult Social Care) covered a range of issues and also identified a number of matters for potential scrutiny that were unable to be commenced or completed during the year. At its final meeting of the municipal year in May 2016, the

previous Scrutiny Board resolved that the following issues areas of work be considered by the successor Scrutiny Board in the new municipal year, 2016/17

- Air quality;
- Delayed discharges;
- Clinical Commissioning Group (CCG) updates – particularly in relation to the new role as commissioners of primary care services;
- Care Quality Commissioning (CQC) inspection outcomes;
- More focussed work on budgets; and
- The financial landscape and budgetary issues likely to impact on the delivery of Child and Adolescent Mental Health Services (CAMHS) and Targeted Mental Health Services (TaMHS).

Other sources of Scrutiny work

3.7 The Scrutiny Boards' terms of reference are also determined by reference to Directors' delegations. As such, Scrutiny Boards have always challenged service directorates across the full range of council activities and the Scrutiny Board may therefore undertake pieces of scrutiny work in line with its terms of reference, as considered appropriate. To assist the Scrutiny Board, a summary of the recent publication, 'The State of Men's Health in Leeds: A summary' is attached at Appendix 4.

3.8 Other common sources of work include pre-decision scrutiny, requests for scrutiny and other corporate referrals. The Board is also required to be formally consulted during the development of key policies which form part of the council's budget and policy framework.

4.0 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 It is recognised that in order to enable Scrutiny to focus on strategic areas of priority, each Scrutiny Board needs to establish an early dialogue with the Directors and Executive Board Members holding the relevant portfolios. The Vision for Scrutiny, agreed by full Council in May 2015 also states that Scrutiny Boards should seek the advice of the Scrutiny officer, the relevant Director and Executive Member about available resources prior to agreeing items of work.

4.2 Equality and Diversity / Cohesion and Integration.

4.2.1 The Scrutiny Board Procedure Rules state that, where appropriate, all terms of reference for work undertaken by Scrutiny Boards will include 'to review how and to what effect consideration has been given to the impact of a service or policy on all equality areas, as set out in the Council's Equality and Diversity Scheme'.

4.3 Council Policies and the Best Council Plan

4.3.1 The terms of reference of the Scrutiny Boards promote a strategic and outward looking Scrutiny function that focuses on the best council objectives.

4.4 Resources and Value for Money

4.4.1 Experience has shown that the Scrutiny process is more effective and adds greater value if the Board seeks to minimise the number of substantial inquiries running at one time and focus its resources on one key issue at a time.

4.4.2 The Vision for Scrutiny, agreed by full Council also recognises that resources to support the Scrutiny function are, (like all other Council functions), under considerable pressure and that requests from Scrutiny Boards cannot always be met. Consequently, when establishing their work programmes Scrutiny Boards should:

- Seek the advice of the Scrutiny officer, the relevant Director and Executive Member about available resources;
- Avoid duplication by having a full appreciation of any existing forums already having oversight of, or monitoring a particular issue;
- Ensure any Scrutiny undertaken has clarity and focus of purpose and will add value and can be delivered within an agreed time frame.

4.5 Legal Implications, Access to Information and Call In

4.5.1 This report has no specific legal implications.

4.6 Risk Management

4.6.1 There are no risk management implications relevant to this report.

5.0 Conclusions

5.1 Scrutiny Boards are responsible for ensuring that items of scrutiny work come from a strategic approach as well as a need to challenge service performance and respond to issues of high public interest. This report provides information and guidance on potential sources of work and areas of priority within the Board's terms of reference. In consultation with the relevant Directors, Executive Board Members and Scrutiny Officer, the Scrutiny Board is requested to consider areas of Scrutiny for the forthcoming municipal year.

6.0 Recommendations

6.1 Members are requested to;

- Use the attached information and the discussion with those present at the meeting to draw up a list of areas for Scrutiny for the forthcoming municipal year.
- Request that the Chair and the Scrutiny Officer consult with the relevant Director and Executive Board Members regarding resources in line with the agreed Vision for Scrutiny and report back to the next meeting with a draft work programme.

7.0 Background papers¹

¹ The background documents listed in this section are available to download from the Council's website,

7.1 None

unless they contain confidential or exempt information. The list of background documents does not include published works.